

RESOLUTION NO. 23-14

Resolution to provide for a notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the Water Treatment Plant Filter Replacement Project, and the taking of bids therefor

WHEREAS, it has been proposed that the City Council of the City of Auburn, Iowa (the "City"), undertake the authorization of a public improvement to be constructed as described in the proposed plans and specifications and form of contract prepared by Veenstra & Kimm, Inc. (the "Project Engineers"), which may be hereafter referred to as the "Water Treatment Plant Filter Replacement Project" (and is sometimes hereinafter referred to as the "Project"), which proposed plans, specifications, notice of hearing and letting, and form of contract and estimate of cost (the "Contract Documents") are on file with the City Clerk; and

WHEREAS, it is necessary to fix a time and place of a public hearing on the Contract Documents and to advertise for sealed bids for the Project;

NOW, THEREFORE, Be It Resolved by the City Council (the "Council") of the City of Auburn, Iowa, as follows:

Section 1. The Contract Documents referred to in the preamble hereof are hereby approved in their preliminary form.

Section 2. The Project is hereby determined to be necessary and desirable for the City, and, furthermore, it is hereby found to be in the best interests of the City to proceed toward the construction of the Project.

Section 3. July 10, 2023, at 6:00 p.m., in the City Council Chambers of City Hall, Auburn, Iowa, is hereby fixed as the time and place of hearing on the Contract Documents.

Section 4. The City Clerk is hereby authorized and directed to publish notice (the "Notice of Hearing") of the hearing on the Contract Documents for the Project in a newspaper of general circulation in the City, which publication shall be made at least once, not less than four (4) and not more than twenty (20) days prior to the date of the said hearing. The Notice of Hearing shall be in substantially the following form:

(Form of Notice of Hearing)

NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING ON PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR CONSTRUCTION OF THE WATER TREATMENT PLANT FILTER REPLACEMENT FOR THE CITY OF AUBURN, IOWA.

At 6:00 P.M. on the 10th day of July, 2023, the City Council of the City of Auburn, Iowa will, in said Council Chambers at City Hall at 209 Pine Street, Auburn, Iowa, hold a hearing and said Council proposes to adopt plans, specifications, form of contract and estimate of cost for the Water Treatment Plant Filter Replacement project.

WATER TREATMENT PLANT FILTER REPLACEMENT

Construct Water Treatment Plant Filter Replacement including all materials, labor and equipment necessary for removal of two existing vertical pressure filters and the installation of two new vertical pressure filters in the water treatment plant and miscellaneous associated work, including cleanup.

The project is located at the Auburn Water Treatment Plant at Third Street and Spruce Street in Auburn, Iowa.

At said hearing, the City Council will consider the plans, specifications, proposed form of contract, and estimated total cost for the project, the same now being on file in the office of the City Clerk, reference to which is made for a more detailed and complete description of the proposed improvements, and at said time and place the said Council will also receive and consider any objections to said plans, specifications, estimate of cost and form of contract made by any interested party.

This notice is given by order of the Council of the City of Auburn, Iowa.

CITY OF AUBURN, IOWA

Richard Heim, Mayor

ATTEST:

Tammy Nuckolls, City Clerk

Section 5. The City Council hereby delegates to the City Clerk the duty of receiving bids for the construction of the Project before 2:00 p.m. on July 6, 2023, at the City Hall, Auburn, Iowa. At such time and place, the City Council hereby delegates to the City Clerk and/or the Project Engineers the duty of opening and announcing the results of the bids received. July 10, 2023 at 6:00 p.m., in the City Council Chambers of City Hall, in the City, is hereby fixed as the time and place that the Council will consider the bids received by the City Clerk in connection therewith.

Section 6. The amount of the bid security to accompany each bid is hereby fixed at 10% of the total amount of the bid.

Section 7. The City Clerk is hereby directed to give notice of the bid letting for the Project by posting notice (the "Notice to Bidders") at least once, not less than thirteen (13) and not more than forty-five (45) days prior to the date set for receipt of bids, in each of the following three places: (i) in a relevant contractor plan room service with statewide circulation; (ii) in a relevant construction lead generating service with statewide circulation; and (iii) on an internet site sponsored by either the City or a statewide association that represents the City. The Notice to Bidders shall be in substantially the following form:

(Form of Notice to Bidders)

NOTICE TO BIDDERS

NOTICE OF TAKING BIDS FOR THE CONSTRUCTION OF WATER TREATMENT PLANT FILTER REPLACEMENT FOR THE CITY OF AUBURN, IOWA.

Sealed proposals must be filed with the City Clerk of the City of Auburn, Iowa, at the Auburn City Hall, 209 Pine Street, Auburn, Iowa 51433 before 2:00 P.M. on the 6th day of July, 2023 for the construction of the Water Treatment Plant Filter Replacement project and work incidental thereto, as herein described in general, and as described in detail in the plans and specifications for said Water Treatment Plant Filter Replacement project now on file in the office of the City Clerk. Proposals received will be opened and the amount of the bids announced by the City Clerk at the time and date specified above. Proposals will be considered by the City Council at 6:00 P.M. on the 10th day of July, 2023 in the Council Chambers at City Hall, 209 Pine Street, Auburn, Iowa 51433.

The nature and extent of the improvements are as follows:

WATER TREATMENT PLANT FILTER REPLACEMENT

Construct Water Treatment Plant Filter Replacement including all materials, labor and equipment necessary for removal of two existing vertical pressure filters and the installation of two new vertical pressure filters in the water treatment plant and miscellaneous associated work, including cleanup.

The project is located at the Auburn Water Treatment Plant at Third Street and Spruce Street in Auburn, Iowa.

All work and materials shall comply with the proposed plans, specifications and proposed form of contract now on file in the office of the City Clerk of Auburn, Iowa. Said documents are by reference made a part hereof, as though fully set out and incorporated herein.

Each bid shall be made out on a blank form furnished by the City and must be accompanied in a sealed envelope by bid security in the form of a certified or cashier's check, drawn on a state-chartered or federally chartered bank; or a certified share draft drawn on a state-chartered or federally chartered credit union in an amount equal to 10% of the bid; or a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa, in the penal sum of 10% of the bid.

The bid security should be made payable to the City of Auburn, Iowa. The bid security must not contain any conditions either in the body or as an endorsement thereon. The bid security shall be forfeited to the City as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within fifteen (15) days after the award of contract and post bond

satisfactory to the City insuring the faithful fulfillment of the contract and the maintenance of said work, pursuant to the provisions of this notice and the other contract documents. Bidders shall use the bid bond form included in the specifications.

All bids shall be submitted to said City, on or before the time specified above.

By virtue of statutory authority, a preference will be given to products and provisions grown, and coal produced within the State of Iowa, and preference will be given to Iowa domestic labor in the construction of the improvements, to the extent lawfully required under Iowa statutes.

Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

The City reserves the right to reject any and all bids, to waive informalities or technicalities and to enter into such contract as it shall deem to be to the best interests of the City. The City will award contract on the basis of the lowest responsive and responsible bid.

The City reserves the right to defer acceptance of any proposal for a period not to exceed forty (40) calendar days from the date of letting.

The successful bidder will be required to furnish a bond in an amount equal to one hundred percent (100%) of the contract price, said bond to be issued by a responsible surety approved by the City and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall protect and save harmless the City from claims and damages of any kind caused by the operation of the Contractor and shall also guarantee the maintenance of the improvements for a period of two (2) years from and after completion and acceptance by the City.

The work shall commence within ten (10) calendar days after the date set forth in written Notice to Proceed. The work shall be completed within three hundred (300) consecutive calendar days.

Liquidated damages in the amount of Two Hundred Fifty Dollars (\$250.00) per calendar day will be assessed for each day that the work shall remain uncompleted after the end of each of the contract periods, with due allowance for extensions of the contract periods due to conditions beyond the control of the Contractor.

Payment to the Contractor will be made in cash derived from any fund or funds of said City as may be legally used for such purposes.

The City will issue a sales tax exemption certificate applicable to all materials purchased for the project.

Plans and specifications governing the construction of the proposed improvements and the proceedings of the City referring to and defining said improvements are hereby made a part of this notice and the proposed contract by reference and the proposed contract shall be executed to comply therewith.

Copies of said plans and specifications are now on file in the office of the City Clerk for examination by bidders. Copies may be obtained from Veenstra & Kimm, Inc., 3000 Westown Parkway, West Des Moines, Iowa 50266 at no charge.

This notice given by order of the City Council of the City of Auburn, Iowa

CITY OF AUBURN, IOWA

Richard Heim, Mayor

ATTEST:


Tammy Nuckolls, City Clerk

Section 8. All provisions set out in the attached forms of notice are hereby recognized and prescribed by the City Council and all resolutions or orders or parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

Passed and approved June 12, 2023.


Richard Heim, Mayor

Attest:



Tamara Nuckolls City Clerk

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On motion and vote, the meeting adjourned.


Richard Heim, Mayor

Attest:


Tamara Nuckolls, City Clerk

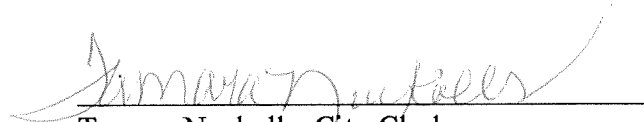
ATTESTATION CERTIFICATE:

STATE OF IOWA
SAC COUNTY
CITY OF AUBURN

SS:

I, the undersigned, City Clerk of the City of Auburn, Iowa, do hereby certify that the transcript hereto attached is a true, correct and complete copy of all the records of the City relating to fixing a time and place of hearing on the proposed plans, specifications and form of contract, and estimated cost for the construction of the Water Treatment Plant Filter Replacement Project and directing publication of a Notice of Hearing announcing the time and place fixed therefor; and fixing a time and place for the taking of bids for the construction of the Project and directing posting of a Notice to Bidders announcing the time and place fixed therefor.

WITNESS MY HAND this 12 day of June, 2023.



Tamara Nuckolls, City Clerk


NOTICE OF HEARING PUBLICATION CERTIFICATE:

STATE OF IOWA
SAC COUNTY
CITY OF AUBURN

SS:

I, the undersigned, City Clerk of the City of Auburn, Iowa, do hereby certify that pursuant to the resolution of its City Council fixing a date of hearing on the proposed plans and specifications, form of contract and estimated cost for the Water Treatment Plant Filter Replacement Project, the Notice of Hearing, of which the printed slip attached to the publisher's affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City.

WITNESS MY HAND this 23 day of June, 2023.



Tamara Nuckolls, City Clerk

(Attach here publisher's affidavit of publication of Notice of Hearing.)

(PLEASE NOTE: Do not date and return this certificate until you have received the publisher's affidavit and have verified that the Notice of Hearing was published on the date indicated in the affidavit, but please return all other completed pages to us as soon as they are available.)



Legal Publication Account
City of Auburn
209 Pine St
PO Box 238
Auburn, IA 51433
tnuckolls@auburnia.net

THIS IS NOT AN INVOICE

AFFIDAVIT OF PUBLICATION

#35380-notice of public hearing

The undersigned, being first duly sworn on oath, states that Iowa Information Media Group, a corporation duly organized and existing under the laws of the State of Iowa, with its principal place of business in Sheldon, Iowa, the publisher of newspapers of general circulation as identified below, and printed and published in the city of Carroll, Carroll, Iowa, and that a legal notice, a printed copy of which is attached as Exhibit "A" and made part of this affidavit, was printed and published in the publication(s) and editions dated as follows:

35380

Carroll Times Herald 6/23/23

\$26.11

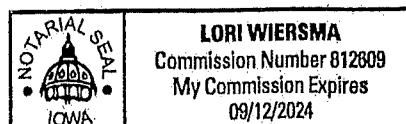
A handwritten signature in black ink, appearing to read "Myrna Wagner", written in a cursive style.

Myrna Wagner
Management, Carroll Times Herald

Subscribed and sworn to before me by said
Myrna Wagner this 23rd day of June, 2023

A handwritten signature in black ink, appearing to read "Lori Wiersma", written in a cursive style.

Lori Wiersma
Notary Public in and for State of Iowa



CITY OF AUBURN

NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING ON PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR CONSTRUCTION OF THE WATER TREATMENT PLANT FILTER REPLACEMENT FOR THE CITY OF AUBURN, IOWA. At 6:00 P.M. on the 10th day of July, 2023, the City Council of the City of Auburn, Iowa will, in said Council Chambers at City Hall at 209 Pine Street, Auburn, Iowa, hold a hearing and said Council proposes to adopt plans, specifications, form of contract and estimate of cost for the Water Treatment Plant Filter Replacement project.

WATER TREATMENT PLANT FILTER REPLACEMENT

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This notice is given by order of the Council of the City of Auburn, Iowa.

CITY OF AUBURN, IOWA

Richard Heim, Mayor

ATTEST: Tammy Nuckolls, City Clerk

(#35380)


NOTICE TO BIDDERS POSTING CERTIFICATE – CONTRACTOR PLAN ROOM/LEAD GENERATING SERVICE:

STATE OF IOWA
SAC COUNTY
CITY OF AUBURN

SS:

I, the undersigned, City Clerk of the City of Auburn, Iowa, do hereby certify that pursuant to the resolution of its City Council setting the date of the bid letting for the Water Treatment Plant Filter Replacement Project, the Notice to Bidders, of which the printed slip attached to the affidavit hereto attached is a true and complete copy, was posted on the date and in the relevant contractor plan room service/construction lead generating service specified in such affidavit, which contractor plan room service/construction lead generating service has a statewide circulation.

WITNESS MY HAND this 19 day of June, 2023.


Tamara Nuckolls, City Clerk

(Attach here the affidavit of posting of the Notice to Bidders from the contractor plan room service/construction lead generating service.)

(PLEASE NOTE: Do not date and return this certificate until you have received the affidavit of posting from the contractor plan room service/construction lead generating service and have verified that the Notice to Bidders was posted on the date indicated in the affidavit, but please return all other completed pages to us as soon as they are available.)

From: [Patti Jass](#)
To: [Crystal Bennett](#)
Subject: Fwd: Certificate for Notice to Bidders
Date: Wednesday, June 14, 2023 11:38:37 AM
Attachments: [06.14.23 Notice To Bidders.pdf](#)

Sent from my U.S.Cellular® Smartphone
Get [Outlook for Android](#)

From: Cindy Adams <CAdams@mbi.build>
Sent: Wednesday, June 14, 2023 9:52:19 AM
To: Patti Jass <pjass@v-k.net>
Subject: Certificate for Notice to Bidders

Certificate

The undersigned, being first duly sworn on oath, states that The Construction Update Plan Room Network ("CU Network") is a corporation duly organized and existing under the laws of the State of Iowa, with its principal place of business in Des Moines, Polk County, Iowa. The undersigned also states that he is now and was at the time hereinafter mentioned, the duly qualified and acting President / CEO of the CU Network, and that as such President / CEO of the CU Network and by full authority from the Executive Board, he caused a

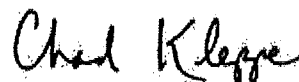
NOTICE TO BIDDERS

Auburn – Water Treatment Plant Filter Replacement

A printed copy of which is attached and made part of this certificate, to be posted in the Construction Update Network Plan Room, a relevant contractor plan room service with statewide circulation and a relevant contractor lead generating service with statewide circulation, on the following date(s):

June 14, 2023

I certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct.



June 14, 2023

Date
Network

President/CEO of The Construction Update Plan Room



Cindy Adams
Lead Project Information Specialist

Construction Update Network

M (515) 402-9858 | E CAdams@MBI.Build
W www.IowaConstructionUpdate.com

1100 Westown Plaza West Des Moines IA 50266

Effective 5/30/23 Our summers hours begin. 7:30 AM – 4:00 PM


NOTICE TO BIDDERS POSTING CERTIFICATE – SPONSORED INTERNET SITE:

STATE OF IOWA
SAC COUNTY
CITY OF AUBURN

SS:

I, the undersigned, City Clerk of the City of Auburn, Iowa, do hereby certify that pursuant to the resolution of its City Council setting the date of the bid letting for the Water Treatment Plant Filter Replacement Project, the Notice to Bidders provided for therein was posted on the website of the Iowa League of Cities on 6/13/2023, 2023.

WITNESS MY HAND this 13 day of June, 2023.



Tamara Nuckolls, City Clerk

(Attach here the affidavit of posting of the Notice to Bidders from the Iowa League of Cities.)

(PLEASE NOTE: Do not date and return this certificate until you have received the affidavit of posting from the Iowa League of Cities and have verified that the Notice to Bidders was posted on the date indicated in the affidavit, but please return all other completed pages to us as soon as they are available.)

From: leaguewebadmin@iowaleague.org
To: [Patti Jass](#)
Subject: Classified posting with Iowa League of Cities
Date: Tuesday, June 13, 2023 3:33:11 PM

Thank you for submitting a classified post with Iowa League of Cities.

Here is your submission:

First Name

Patti

Last Name

Jass-Roth

Company Name

Veenstra & Kimm, Inc.

Email

pjass@v-k.net

Phone

(515) 225-8000

What type of posting is this?

Notices

Post Title

Water Treatment Plant Filter Replacement

Posted on behalf of...

City of Auburn

Date posting to begin

06/13/2023

Date posting to end

07/06/2023

Upload PDF

[0002-20230613-bf21d85dae1d5ef0c8e92a2d6e312e02.pdf]